

North Newnton Parish Council Meeting
Monday 5th December 2022 at 7pm at Seven Stars, Bottlesford

Minutes

Present: Cllr David Brisker (DB) (Vice-Chairman), Cllr Andy Gray (AG), Cllr Sean Devine (SD), Cllr Tom Ellen (TE), Cllr Richard Cook (RiC) and Wiltshire Councillor for Pewsey Vale West Cllr Paul Oatway QPM (PO). In attendance: Parish Clerk Rosie Charnock (RC).

22/ Matters of the Council

48 Absence, apologies and declaration of interests

Apologies from Councillors: Cllr Paul Oatway (PO).

22/ Minutes of the Parish Council Meeting 17th October 2022

49 Review of Matters arising:

28/11/22	Knock on the doors of the new homes near Park Road in North Newnton and ask about cutting back the shrubs.	TE	TE has visited the path and it appears that the brambles have now been cut back.
28/11/22	Email sent to RC to set up speed assessment in Bottlesford	PO/RC	Speedwatch form on agenda for discussion.
28/11/22	Email Police Crime Commissioner to ask for visit from Speed Enforcement Officer.	RC	Complete, awaiting reply. Have received confirmation of email.
28/11/22	Poster on website and noticeboards to get more volunteers for the community speedwatch	RC/DB	RC has produced a draft poster. DB has emailed speedwatch to ask for advice as to how to progress.
08/11/22	Comment on planning item PL/2022/07570 on the Wiltshire portal stating approval from NNPC	RC	Complete.
28/11/22	Email insurance company to find out insurance cost of owning five more SIDs	RC	Complete. £50 increase in premiums.
28/11/22	Motion to purchase five SIDs on the next meeting agenda	RC	Complete
ASAP	Purchase replacement electrodes for Woodbridge Inn defibrillator	RC	Complete
28/11/22	Put item of stiles replacement behind The Seven Stars, Bottlesford onto agenda for next meeting.	RC	Complete
28/11/2022	Measure up North Newnton bus stop for replacement glass	DB	Complete
28/11/2022	Put Grass cutting in Bottlesford to tender.	RC	Cancel item. Small contracts do not need to be put to tender and councillors all happy with price being currently paid.
28/11/2022	Draft budget spreadsheet ready for approval at the	RC	Complete

	next meeting.		
ASAP	Contact Community Heartbeat to add SD and DB log ins for defibrillator checks.	RC	Complete. Will need new action in light of SD's resignation as parish councillor.
28/11/2022	Update councillor roles and responsibilities and publish on the website	RC	Complete. On agenda for this evening after SD's resignation as parish councillor.

22/ **Adjournment: Welcome to the public**

50 Carolyn Whistler emailed a question asking whether there will be a future trip to Ukraine and if there is whether they will be accepting donations of shoes as well as clothes. TM provided an update Bryan Elliot and Guy Manning delivered aid to Poland for the people of Ukraine. The trip was successful and the pair are planning to make the journey again. They both would like to thank the Red Lion, The Seven Stars and local residents for all the support.

22/ **Update from Pewsey Vale West Wiltshire Councillor Paul Oatway QPM:** Postponed until
51 January 2023.

22/ **Updates from Committees**

52 **1: Hilcott Village Hall Committee:** CW was unable to attend the meeting, but did email the clerk with an update. A National Lottery Funding Officer visited the committee on 28th October 2022. The advice given was to organise the project into three phases: Phase one: Demolition, phase two: Barnard Meadow and phase three: village hall rebuild. The National Lottery is only considering applications up to £150,000 for building projects, so the rest would have to be matched funding. The funding officer has paused the current grant application until the committee is in a stronger position to submit further information.

2: St. James's Church, North Newton: DB spoke on behalf of St. James's Church Committee. The church are still trying to gain approval to have a toilet added and the committee are continuing to pursue gaining planning permission for this.

3: Clerk's Report:

RC gave an update regarding online banking, payments still cannot be made this way until one more councillor logs on. RC has finished the 'Introduction to Local Council Administration (ILCA)' qualification. There is a further qualification (CILCA) that RC may pursue with the council's support in 2023/2024.

22/ **Update from external meetings.**

53 **PCAP:** No one was able to attend the meeting on Thursday 20th October 2022 at 7pm.

LH&FIG: TE updated councillors having attended the meeting on Wednesday 26th October 2022 at 2pm. The next stage of the North Newton Footpath project will start on 24th January 2023 and will cause some disruption for 4 to 5 weeks. No money from North Newton Parish Council will be needed at this stage, the council still maintains the £12,800 ringfenced for this project available when needed.

22/ **Councillors Roles and Responsibilities**

54 TM: SD was flood warden and had volunteered to carry out the defib checks at the Woodbridge Inn. The role of flood warden was discussed as to what it involves. Councillors agreed to discuss this role again at a later date and that this role should be 'serious weather warden'. TE volunteered to take over the defib checks at the Woodbridge Inn.

ACTION: DB to put notice about two councillor vacancies into the Messenger.

22/ **Projects:**

55 **1: SIDs update and possible future funding (use of reserves) and cleaning of solar and data.**

TM discussed purchasing five new SIDs, two for Hilcott, one for Broad Street, one for Bottlesford, one for Upavon Road. The cost would be approximately £12,000 (£10,000 after VAT claimed back). Four posts would also be needed for installation. Councillors have had an opportunity to review the accounts to decide whether this is affordable. All councillors were given a time to express their opinion on this idea. TM stated that there is the money available and it does seem sustainable. RiC stated that speeding is the main problem for parishioners and that this would be an action to help with this. AG: Does not want to wait until someone gets hurt before taking action. DB: raised a small

concern about the impact of SIDs possibly diminishing over time and still concerned about the cost of the project. He does not disagree with the other councillor's points of view. TE: Stated that whenever he sees one it does remind him to check his speed, so they are a positive move. TM raised a motion to purchase five new SIDs and necessary equipment to install them, seconded by TE, all voted in favour.

2: Completion of speedwatch form for Bottlesford. This was discussed in 'matters arising'.

3: North Newton footpath update. This was discussed in 'matters arising'

4: Motion to change stiles on footpaths at the back of the Seven Stars, Bottlesford to kissing gates to improve access. TM explained that kissing gates will cost £300 per gate and three are required. TM proposed that the parish council split this cost with the two landowners. ACTION: TM to discuss this project with landowners. There are more possibilities, such as self-closing gates that will need to be discussed further.

ACTION: RiC to find someone who can fit the gates. ACTION: RC to put cost of gate replacement on January agenda.

AOB: TM did mention that there are blocked gulleys in the parish that the parish steward is unable to clear. ACTION: DB to log onto 'my wiltshire' and report the blocked gulleys.

ACTION; RC to put the King's coronation celebrations on the next agenda for discussion.

22/ Finance:

56 1: Bank reconciliations: up to November 2022: £322.37 Clerk Pay, £222.60 HMRC Clerk income tax, £144 SLCC, Clerk ILCA qualification.

2: Cheques to be ratified or signed: Clerk expenses £44.79, Community Heartbeat Trust £295.20 and £60, Clerk Pay Award £169.91, Seven Stars venue hire £20. Cheques approved and signed.

3: 2023/2024 draft budget approval: TE proposed to approve the budget, TM seconded, all voted in favour.

4: Precept approval for 2023/2024: TE proposed the motion to maintain the precept at £15,000 as agreed at the Annual Parish Meeting, seconded by TM, all voted in favour.

22/ External Meetings:

57 WALC Annual Meeting: Wednesday 18th January, 6.30pm via zoon. TM to attend.

22/58 PCAP: Thursday 19th January, 7pm, location TBC. No councillor able to attend.

Pewsey LH&FIG: Wednesday 25th January 2023, 2pm via TEAMS. TE to attend.

Pewsey Area Board: Monday 27th February 2023, 7pm location TBC. TM to attend.

Parish Council Meetings:

Monday 23rd January 2023, 7pm, location TBC

Monday 6th March 2023, 7pm, location TBC

Completion Date	Action	Person
23/01/2023	Contact Community Heartbeat and check that both TE and DB can access both defibs for checks.	RC
23/01/2023	Communicate with landowners regarding replacement gates	TM
23/01/2023	Find out how much the gates would be to put in	RiC
23/01/2023	Approve finance for new gates on January agenda	RC
23/01/2023	Discuss ideas for King's Coronation on January agenda	RC
23/01/2023	Put an insert into the Messenger regarding the two councillor vacancies	DB
23/01/2023	Log on to 'My Wiltshire' and report the blocked gulleys	DB