

## North Newton Parish Council

**Meeting of the Parish Council will be held at Woodborough Parish Room, Woodborough, Monday  
25<sup>th</sup> July 2022 at 7pm**

- 22/15 **Matters of the Council** TE  
Absences and apologies  
Declaration of interests *Members are bound by the provisions of the Code of Conduct and are required to declare personal or prejudicial interests and where necessary leave the meeting during consideration of any relevant matters*
- 22/16 **Minutes of the Parish Council Meeting 13<sup>th</sup> June 2022 (approval, matters arising)** Clerk
- | Completion               | Action Required  | Person |
|--------------------------|--|--------|
| 25 <sup>th</sup> Jul 22  | Find out costs/options of new Defib batteries                                | RC     |
| 25 <sup>th</sup> Jul 22  | Purchase and present gift to Rupert Chandler                                 | RC     |
| 25 <sup>th</sup> Jul 22  | Enquire about new councillor courses, enrol RC onto ILCA course              | RC     |
| 1 <sup>st</sup> Sep 22   | Find out more details about DWFRS Local Scrutiny                             | RC     |
| 21 <sup>st</sup> July 22 | Check councillor availability for PCAP Meeting on 21 <sup>st</sup> July 2022 | RC     |
| Next PC Mtg              | Apply for speed survey on Rushall Rd   | TE     |
| Next PC Mtg              | Check changing speed setting on shared SID                                   | TM     |
| As required              | Assist with collating 'Messenger' – awaiting dates – other PCs if aval       | TE     |
| ASAP                     | Coord cheque and mandate signing (local individual)                          | TE     |
- 22/17 **Adjournment.** Questions from parishioners (max. 3 mins/question, 15 mins in total) TE
- 22/18 **Update from Wilts Pewsey Vale West Councillor Paul Oatway QPM** PO
- 22/19 **Clerk's Report.** Clerk to update on achievements since last meeting and to update councillors. RC
- 22/20 **Update from External Meetings** TE  
1. LH&FIG (20<sup>th</sup> July 2022)  
2. Pewsey Community Area Partnership (21<sup>st</sup> July 2022)
- 22/21 **Projects:** TM  
1: SIDs update TE  
2: North Newton Footpath update
- 22/22 **Finance** Clerk  
1: **Bank reconciliation** up to June 2022. Big expenditure: Clerk Salary: £322.37.  
2: **Cheques to be ratified:**
- |            |     |         |        |  |
|------------|-----|---------|--------|--|
| 07/04/2022 | 882 | £42.00  |        | Westwood Associates Anti Virus protection    |
| 10/06/2022 | 894 | £40.00  |        | Lifesaver Technology                         |
| 20/06/2022 | 896 | £144    | £28    | SLCC for ILCA course                         |
| 20/06/2022 | 897 | £29.90  | £4.98  | ESET UK Anti-Virus software                  |
| 22/06/2022 | 898 | £189.36 | £31.56 | WALC Subscription                            |
| 22/06/2022 | 899 | £80.34  |        | Clerk Expenses                               |
| 22/06/2022 | 900 | £222.40 |        | HMRC   |
| 29/06/2022 | 901 | £55     |        | Pewsey Vale Toursim Partnership Subscription |
| 29/06/2022 | 902 | £75.45  |        | Clerk Salary - pay award owed to Gill Tatum  |
- 3: **AGAR Exemption Form:** To be signed by Chairman.  
4: **Finance Sub-Committee:** A Finance Sub-Committee to prepare a draft annual budget and to maintain internal controls on expenditure and record keeping is Good Practice.
- **Motion to form Finance Sub-Committee (TORs and membership to follow)** TE
- 22/23 **Future Agenda Items:** Any matters to be taken forward to the next meeting Clerk
- 22/24 **External Meetings:** Clerk
- **Pewsey Area Board** Mon 19<sup>th</sup> Sep, 7pm (location tbc) (TE)
- Future Parish Council Meetings 2022**
- Mon 5<sup>th</sup> Sep 22, 7pm Woodborough Parish Room