

North Newnton Parish Council

Annual General Meeting to be held virtually (by Zoom*) on Tuesday 19th May 2020 at 6.00 p.m.

*Any member of the public wishing to participate please call the Clerk 07979866387 by 12 noon on 19th May or email clerk@nnpc.org.uk by 12 noon on 19th May (Please note you will need access to a laptop/desktop computer, iPad or smart phone). Full instructions will be given and no software or cost is involved. Alternately questions may be submitted to the Clerk by email or via phone.

Agenda

- 1 **Welcome** Clerk
Note: Members are bound by the provisions of the National Code of Conduct, and are required to declare either personal or prejudicial interests and, where necessary, leave the meeting during consideration of any relevant matters. Apologies received from
- 2 **Elections** Clerk
 - a) Election of a Chair
 - b) Declaration of Chair's acceptance of office
 - c) Election of Vice Chair x2
 - d) Declaration of Vice Chair's acceptance of office
- 3 **Closure**

North Newnton Parish Council

A Parish Council meeting will be held virtually (by Zoom*) on Tuesday 19th May 2020 at 6.15 p.m.

(Immediately after the AGM)

Agenda

- 1 **Absence apologies and Declaration of interests** *Note: Members are bound by the provisions of the National Code of Conduct, and are required to declare either personal or prejudicial interests and, where necessary, leave the meeting during consideration of any relevant matters. Apologies received From* Clerk
- 2 **Minutes of Parish Council Meeting 6th May 2020** Clerk
- 3 **Adjournment. Welcome to the public. (max 3 minutes per question, 20 minutes allowance in total)** Chair
Any questions from parishioners in virtual attendance

4	Planning Applications for statutory consideration	Clerk
	None	
5	Village Hall	ALL
	Discussion on use of allocated funds within 20/21 budget for the Village Hall Including invoice for £645	
6	Neighbourhood Plan – For Information Only	
	Due to COVID-19 little has progressed (as next steps was an internal meeting) however Cllrs MS, OCS & MM have been separately reviewing all the past historical documents/information ready to resume work when practicable.	
7	COVID-19	
	(i) Advice for Defibrillator under COVID-19 conditions; Cllr TE has laminated updated instructions now in place at both locations	
	(ii) COVID-19 Volunteer Update	ALL
8	Correspondence – For Information and discussion as appropriate	Clerk
	(i) Acknowledgment by Wiltshire Council of Green infrastructure Survey reply submitted	
	(ii) Shield Wiltshire – request for Parish Champion to identify those businesses/organisations that need Visors	
9	Governance & Procedures – COVID 19 Response	
	(i) Feedback from Webinar covering Virtual Parish Meetings ; adoption of draft virtual meeting protocol	Clerk/ALL
	(ii) Councillor Vacancies – next steps	ALL
10	Finance	Clerk
	(i) Bank Reconciliation (April 2021)	
	(ii) 20/21 Budget review & changes regarding North Newnton Footpath	Cllr MS/MM
	(iii) Proposal Cllr OCS to be new bank signatory	ALL
	(iv) Cheques to be signed/ratified; Ch. No. 666 £1035 W Oliver Tree Services Ltd (Hilcott Cemetery), Ch. No. 667 £143.88 M Stoneham zoom subscription, Ch. no. 668 £90 D Brisker Memorial plaque	
	(v) Update on s106 monies	W Cllr PO
11	Projects and Activities	
	(i) Hilcott Pond	Cllr MS
	(ii) Bench for Bottlesford – next steps	Cllr MS
	(iii) Next Phase North Newnton Footpath	Cllr MM
	(iv) Website – Accessibility update	Cllr DB
	(v) Parish Steward - update	Cllr DB
12	Future Agenda Items	ALL
	(To identify but not for discussion)	
	Future Parish Council Meetings 2020; 8 th June 7.30pm (to be confirmed if at the church or a virtual meeting)	