

North Newnton Parish Council Meeting

Monday 4th November 2019 at 7.30 p.m.

Minutes

Present: Chair of the meeting - Cllr David Brisker (DB) (Joint Vice -Chair), Cllr Marcus Stoneham (MS), Cllr Tom Ellen (TE), Cllr Mac Mclean (MM), and after co-option Cllr Olivia Campbell Slight (OCS).

In attendance: Wiltshire Councillor Paul Oatway, Gillian Tatum Clerk, 4 parishoners, 2 members of the public.

The meeting started at 7.30pm

- 1 **Absence apologies and Declaration of interests.** Apologies were received from Cllr Kate Boulter (KB). Members are bound by the provisions of the Code of Conduct and are required to declare either personal or prejudicial interests.
- 2 **Minutes of Parish Council Meeting 14th October 2019.** The minutes were signed by the Chair as a true record.

3 Governance

Co-option of Parish Councillor

Cllr MM proposed the co-option of Olivia Campbell Slight as a Parish Councillor, seconded Cllr MS, and agreed unanimously. Cllr OCS duly signed the Declaration of Acceptance of Office (witnessed by the Clerk) and was asked to join the Councillors.

Discussion/Election of a Chair

NN PC has had no chair for a while now, rotating the chair at each meeting. To maintain the momentum of the Parish Council and lead our parish efforts we set ourselves the objective of securing a Chairman. **Cllr MM proposed Cllr Marcus Stoneham who indicated he was willing to take up the role, seconded Cllr TE and unanimously agreed. He duly signed the acceptance of office (witnessed by the Clerk) and would chair the next meeting.**

4 Adjournment. Welcome to the Public.

Those attending had come for specific items on the agenda, and with the agreement of the Chair indicated their willingness to ask questions at the appropriate item.

As Wiltshire Cllr PO had to attend another meeting afterwards the chair amended the order of the agenda.

5 Neighbourhood Plan (NP)

1. Creating the new Steering Group; the whole parish had been leafleted asking for volunteers, plus on the website/noticeboard, but as yet no firm volunteers. Cllrs MM, MS & OCS volunteered to be on the Steering Group however it was emphasised that it must be community led and chaired by a non-Parish Councillor reps. It was agreed to wait to see if more interest as flyers only just gone out & individuals who may be interested targeted by individual councillors with the aim of minimum of 3 parishoner reps (ideally 1 from Bottlesford, 1 Hilcott and 1 North Newnton). **In the meantime agreed; (i) Cllr MM to collect NP materials from Carolyn Whistler & Fenella Rouse (ii) Liaise with Sophie Davies at Wiltshire Council to ask if she will review current Draft Plan (NNNP8) and other documents for gap analysis (iii) Target individual parishoners to assemble volunteers (iv) Look to have longer term re-launch event to re-generate interest, also excellent documents of code of conduct and terms of**

Cllr
MM
ALL
ALL

reference received from past steering group to utilise for new group. (v) Contingency plan if no volunteers can be found and cannot form a Steering group to reassess by the end of the year. ALL

2. The PC had received a letter from Place Studio (consultants for the NP) summarised by the Chair; they are happy to answer any questions about the work done to date, and to discuss work needed to progress the plan through to a formal consultation draft document and beyond, through the stages needed to make it a statutory planning document. They offer the new steering group to contact them. **Action: Clerk to send second acknowledgement that letter was reviewed at the meeting & progress when new Steering Group.** Clerk

3. £189.62 budget remaining (needs to be spent on allocated areas before 31/03/20 or give back), for new Steering Group to progress.

6 Planning Applications

Application Ref: 19/09744/FUL Application for Full Planning Proposal: Installation of one dormer window and one roof light. At: Hilcott Farm, Hilcott, SN9 6LE

Application missed off the agenda, so not reviewed at the meeting. Applicant spoke to Cllr OCS at the end of the meeting and it was agreed to visit neighbour to ascertain their views. Councillors after the meeting closed reported no objections, with the proviso if the neighbour did have any concerns one of the dormer windows could be "opaque" glass and restricting the opening operation. **Action: Cllr OCS to visit neighbour, clerk to feedback views to Wiltshire Council** Cllr OCS Clerk

7 Correspondence

1. Traffic Complaint received from local resident regarding large vehicles driving through Hilcott to the Woodbridge Inn and recent accident along this stretch, concern over damage to edge of road and drainage difficulties. Parishoner outlined her concerns; having lived here a long time had not experienced large vehicles like this (tractors with large trailers plus HGV's (Wiltshire concrete) driving intensely over a 2 week period from Hilcott to Woodbridge Inn (& beyond) seem to be going out full and returning empty, worried not agricultural related, coinciding with poor weather, lots of mud, banking as 2 large vehicles can't pass on the road esp. as speed limit here is 50 MPH. Lot of chalk being deposited in adjacent field to Wilds Farm but vehicles seem to be going out full. Has also complained directly to Wiltshire Council & Wiltshire Concrete have been out cleaning the road. **Q: What can be done?**

A: Cllr MM attends CATG & well aware of most of Wiltshire's roads are narrow, and used by our agricultural community & vehicles getting bigger all the time. Any damage to road or indeed your property needs to be identified and perpetrator identified. Blocked drains can be reported. Q2/Observation from another Parishoner in attendance; Wilds farm lot of activity, new hardstandings for new barns could traffic be related to contractors?

Action following discussion: Parishoner asked to keep log of traffic issues, times, loads, size etc. over the next 2 weeks and feedback information to Clerk and directly to Wiltshire Councillor PO, to ascertain if was a temporary activity/ agricultural work etc. so can follow up as appropriate. Clerk

Item 8.2 Flytipping

2. Clerk reported correspondence from Wiltshire Council on new flytipping initiative reinforcing fines for flytipping and encouraging residents to report with as much information as possible, any successful prosecution will earn a £200 voucher. To report flytipping ; www.wiltshire.gov.uk/community-environment-wtf

3. Discount Solar Installs

As part of Wiltshire Council Climate Change initiative, a company has responded by

offering solar offer for local householders with community offers. Details

www.solarpvoffer.co.uk.

8 Issues 10.a Hilcott Traffic Complaint

Discussed at the CATG meeting but then the survey data was not available. The petition was acknowledged but there is specific criteria to take into account to set speed limits; 20 number of properties need to be within 600 metres Hilcott does not meet this.

Q1: Thinks Hilcott could be borderline in talking to another highways reps, the whole stretch of the road is so variable; from 50 to 40 to 30 and 20 mph from Woodbridge Inn to Woodborough school.

Cllr PO talked through the results; Survey was undertaken 5-10th Sept 2019 total traffic 8119 vehicles, 85% percentile speed 42.2 mph av, mean 35.4mph, 24% were exceeding the set speed limit (40mph) mean of that 44.2mph. Unfortunately this does not meet the criteria for intervention (police enforcement over 50mph). Cllr PO has championed road improvements in the area for a number of years and will continue to do so, well aware of all the issues and poor conditions of our roads.

Q2; Does this not mean however that some drivers could be doing 20mph and others 70mph with a mean figure of 42.2mph, also this is over the whole period, peak times are 7-9am and 4.30-5.30pm when traffic speeds through the village

Q3; This is a summary of the data, can we look at the raw/empirical data? Cllr PO says it records every vehicle, sheets of data .

Q4; Resident is about to submit an application for a new drive and is using a highways consultant, could the data be made available and he will ask him to look at this.

Actions agreed; (i) Cllr PO will provide raw /empirical data to clerk to pass on to parishioners, in the meantime to provide them with the summary results. (ii) Cllr PO will ask police to carry out silent speed checks at Hilcott (iii) If carry out speed check in future (have to wait 12 months now) talk to highways as to where to best locate equipment, (iv) Parishioner to get his highways consultant to analyse data and feedback to PC.

Cllr
PO/
Clerk

b) Bottlesford Traffic Complaint; Clerk reported that Wiltshire Road Safety Unit will now organise a traffic survey for the stretch of road. The results will then be passed to the Parish Council to determine next steps. **Action: Review once results available & keep parishioner updated.**

Clerk

c) Flooding issues; Cllr DB had chased gully service again but scant resources as 3 vehicles covering all Wiltshire difficult for us to have priority as already visited in the last 6 weeks. Discussion on whether we could pay for a private service but unfortunately you need highways management in some circumstances to clean gully's so difficult to organise without them. **Flood Plan; Clerk had circulated updated draft, Phillip Eddell kindly agreed as volunteer for Hilcott. Sand bags already in place. Action; Cllr DB continue to chase gully service & will be Cllr champion for Flood Plan.**

Clerk

9 Governance (cont.)

a) Proposed Cllr MS to be our Data Protection Officer; proposed Cllr DB, seconded Cllr TE, unanimous agreed.

b) Timetable for additional governance requirements circulated by Clerk. Action: Clerk to work on requirements periodically when time and bring to meetings as appropriate for approval. Cllr TE proposed motion; At the beginning of PC meetings we briefly introduce ourselves and invite members of public to do so (if happy to do so) , MM seconded , unanimously agreed.

Clerk

Projects and Activities a) North Newton Footpath Update; Cllr MM had attended CATG where confirmed that the footpath is delayed until March as BT fibre optic cable needs to

- 0 be moved and now missed slot for works. Disappointment; **Action: Will need to make sure accompanying funding allocated next yr.** ALL
Cllr
TE/
KB
- b) Bench update – review at next meeting when Cllr KB present**
- c) Speedwatch – Cathy Laing our co-ordinator negating the need for a Cllr reps**
- d) Parish Steward update – Oct visit again concentrating on digging out grits, lots on the list including bent bridleway sign and trimming hedge at sign in Hilcott. Joint suggestion by Cllr DB & David Benson as there is so much to do could we form a group; “Random Raiders” suggested to carry out some tasks once a month for work , we have the kit (plenty of tabards etc.) just need enthusiastic volunteers. **Action: Clerk to put some text in the Messenger.**** Clerk
Cllr
MS
- e) Additional Litter bin – work in progress, update next meeting**
- 1 **Parish Finance**
- 1 **1)** Cheque number 589 signed clerk pay, home working and expenses £320.45
- 2)** Bank reconciliation distributed; with 2 cheques as yet unrepresented, balance £12,768.35 just over half way through financial yr. Budget reviewed by finance group likely request PCAP donation.
- 3)** 20/21 draft budget presented (drafted before we knew about the village hall), assumed a £4,000 carry over underspend from 19/20.
- Chair brought forward item on village hall 11 (f); Contractor (Gaigers) had started work on the new floor but unfortunately this has revealed rotting condition of back and left hand side wall, rotten beams and uprights requiring significant work (props have been put up to hold the building up); quotes for repair are another £16k (minus VAT) on top of the £12k floor. Village hall is in an emergency condition, cannot use as unsafe condition. Village hall Trustees are considering repair and/or demolition and new build. First quotes for the latter at least £100k. Cllr MS remarked that the village hall was an integral part for our community (picture of it in the 1920's), situated in the middle of the Parish but that it was now dangerous and cannot be used. His view is that getting funding is a long drawn out process and could take many years, especially as grant process needs match funding what should we do, we do not want to be without our hall for many years? Repair or replace? The trustees have already begun looking at funding streams such as Lottery Heritage funds and Community Land Trust. Cllr MM suggested Diocese might be able to help as no church hall and village hall can provide that facility. Cllr TE commented that the existing site is fairly limited, parking space has always been an issue and stopped events taking place at the hall. Cllr MS the hall is underutilised because of parking and perhaps it was now an opportunity to approach local farmer to see if we could long term rent adjoining land for car parking. For a long term project we as a PC would also need to commit to the village hall to support the Trustees and if funding a commitment to work together and potential legal agreement. Funding sources within the PC opportunity options; investigate S106 monies associated with Woodbridge Close (North Newnton) potential £19k to provide for repair or generate match funding, raising precept to help generate some ring-fenced money , divert funds from the footpath (as delayed until next yr.). Clearly there are options but early days, need further analysis of the issues of the hall (Cllr OCS & husband offered to review as experience of timber framed buildings) plus trustees have asked architect to review. **Motion; Cllr MS approach trustees of the village hall offering support and discuss around that support in the first instance (financial and governance), seconded Cllr MM, unanimous in favour. Action: Cllr OCS to meet with Trustees to examine hall, Cllrs MM, MS & DB to attend the village hall meeting on the 25th November. All to consider viewpoint on funding issues and impact on PC Budget.** Cllr
OCS
ALL
- 1 **Area Meetings; Report, future attendance & feedback**
- a) Pewsey Area Board; unfortunately no attendance. Cllr TE to attend next 20/01/20 Cllr

- 2 (but now cancelled) tbc TE
- b) PCAP 17/10/19, kindly attended by Carolyn Whistler; Pewsey Vale tourism partnership very busy, PC's are urged to support their local businesses by becoming members of the partnership so that their villages can have a full page on website and show local businesses. PCSO Jonathan mills will be returning to Pewsey community area. Cllr MS to attend next meeting 30/01/20. Cllr
MS
- c) CATG 16/10/19. Cllr MM attended; already reported on footpath and traffic issues at Hilcott. Cllr TE to attend next meeting. Cllr
TE
- 1 **Next Meeting 06/01/20 venue tbc**
- 3 Items; precept, budget sign off, village hall, (update only on NP aim for March meeting for significant feedback); traffic issues follow up Hilcott & Bottlesford.
- Thanks were expressed to Woodborough School for the use of their hall this evening.**

The meeting closed at 9.40 pm

Future Parish Council Meetings 2020 at 7.30pm

Monday 6th January , 2nd March .

Gillian Tatum Clerk to NNPC

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