

North Newnton Parish Council Meeting

Monday 14th October 2019 at 7.30 p.m.

Minutes

Present: Chair of the meeting - Cllr Marcus Stoneham (MS), Cllr Tom Ellen (TE), Cllr Kate Boulter (KB) (Joint Vice -Chair), Cllr David Brisker (DB) (Joint Vice-Chair), and after co-option Cllr Mac Mclean.

In attendance: Wiltshire Councillor Paul Oatway, Gillian Tatum Clerk, 7 members of the public.

The meeting started at 7.30pm

- 1 **Absence apologies and Declaration of interests.** No Apologies were received. Members are bound by the provisions of the Code of Conduct and are required to declare either personal or prejudicial interests.
- 2 **Minutes of Parish Council Meeting 9th September 2019.** The minutes were signed by the Chair as a true record. Wiltshire Cllr PO pointed out that he was under no obligation to attend these meeting and so no apologies were necessary if he could not come, but would endeavour to attend when he could.
- 3 **Co-option of Parish Councillor**
Cllr MS proposed the co-option of Mac Mclean as a Parish Councillor (who happily is able to re-join the PC now), seconded Cllr KB, and agreed unanimously. Cllr MM duly signed the Declaration of Acceptance of Office (witnessed by the Clerk) and was asked to join the Councillors. Cllr MS explained that it was intended to co-opt Olivia Campbell Slight at the next meeting.
- 4 **Adjournment. Welcome to the Public.**
Q1 Ex-Parish Councillor Carolyn Whistler reminded the PC about the Flood Plan (especially as all this terrible rain) which was produced in 2014 and identifies hot spots liable for flooding and personnel contacts. She handed paperwork for the Plan over to the PC and requested that it is now updated. She also updated that Keith Lang (Flood Warden) had been out today trying to clear drains at the Woodbridge Inn.
PC acknowledged receipt and would update the plan, which forms part of the Emergency Plan which Cllr TE leads. Cllr DB reported that the Parish Steward had been today (14/10/19) and had done a great job clearing grips near the bus stop but that our drains are so blocked that they need the gully tanker. It has been in the last 3 weeks however it also needs traffic control to work effectively (to ensure drains are not obstructed and to then manage traffic whilst cleaning as our roads are so narrow). Cllr MM asked about sandbags were they still in strategic locations and it was confirmed they were.
Action: Cllr DB to contact gully service again for cleaning out (map had been supplied to Richard Dobson. PC to timetable update of Flood Plan.
Cllr PO updated regarding the two traffic queries regarding speeding at Hilcott and Bottlesford. The traffic survey for Hilcott was completed and was on the agenda at the CATG meeting to update. He said if it was

Cllr DB
Clerk

acknowledged it was a problem he would request the Police to carry out targeted enforcement. He acknowledged that there were similar concerns at Bottlesford and noted that the request for a traffic survey was now with Wiltshire Road Safety Unit to carry out a similar traffic survey.

No other questions/comments raised.

4 **Neighbourhood Plan (NP)**

Cllr MS we now needed to discuss next steps for the NP as at the last meeting the Steering Group decision was to dissolve itself and the question is how now to take forward?

Motion Cllr MS; Shall we continue with the NP? All comments were in favour and again acknowledged good work already carried out especially the Design Statement. Vote to continue raised Cllr MS, seconded KB, and unanimously agreed.

Cllr MM proposed that he could meet with the Wiltshire representative Sophie Davies who had been our NP contact to see if she could review work done to date to help identify next steps. W Cllr PO suggested also contacting Kieron Elliot (Democratic Services) and keeping him informed. **Action: Clerk/Cllr MM to contact Wiltshire Services to see if willing to review work to date.**

Clerk/Cllr
MM

Following more discussion **Cllr MS raised motion to create a new Steering Group, as before to be community led (Chair) and with PC representatives. Seconded KB, unanimously agreed. Cllrs MM and MS expressed desire to participate in the SG.**

Action: To publicise that a new Steering Group is to be formed , looking for representatives from our 3 villages, hoping someone would volunteer to chair , will be supported by the PC (at least 2 Councillor members) to complete the Plan. Flyer to be put up on notice boards, website, invite all to next meeting on 4th November to form the steering group.

ALL
Cllr
DB/Clerk/Cllr
MS

5 **Planning Applications**

19/08822/FUL Proposed Loft Conversion, Rear Single Storey Extension incorporating Replacement Conservatory Roof with a Traditional Roof at 13 Rushall Road, North Newnton, SN9 6JY

No objections to the conservatory, plans for the loft conversion not clear; no objection as long as Velux windows to lessen impact on neighbours.

Action: Clerk to inform Wiltshire Council

Clerk

19/09263/FUL Proposed single storey rear extensions, to kitchen and Utility. New front bay window, internal alterations and single car port, at Cantstede, Wilsford Road, Hilcott, Pewsey, SN9 6LG.

One objection/comments received from neighbour. After discussion it was noted that there was no objections to the work on the house but the main area of concern was the car port. The government planning portal considers a Carport to be open on at least 2 sides; clearly this is not the case with this application (nor is there any detail on what it is going to be constructed of). This house originally had a double garage which has now been incorporated into the house as accommodation. Also the above scheme falls within an AONB and the Carport is forward of the house as it was originally built. However, as the application is flawed (carport enclosed on three sides); we do not support it on the basis of misleading information contained within the application and not in keeping with guidance given on structures within an

AONB. Also not sure why it is a pitched roof (more impact on lower lying neighbouring house) and too close to neighbouring house. If tree is causing a problem with sap on cars then perhaps the tree would be cut down and replaced with an alternative tree.

Clerk

Action: Clerk to inform Wiltshire Council

6 **Governance**

The remaining draft standing orders for North Newnton Parish Council were reviewed (section by section). The changes were agreed. **Motion; Cllr MS to be the data protection officer, all changes accepted for the Standing Orders and agreed for adoption; unanimous agreement.**

Action: Clerk to make the agreed changes and then distribute to all councillors and to put on website.

Clerk

7 **Correspondence**

Letter from the Rt Hon Claire Perry O'Neill MP for the Devizes Constituency notifying us of her standing down for selection as a conservative candidate for Devizes and thanking North Newnton Parish Council for everything you do in the Parish.

8 **Parish Finances**

(i) Request for donation Wiltshire Search & Rescue

Motion Cllr TE proposed donation of £100 seconded KB, agreed unanimously.

(ii) Cheques signed; Netcetera (emails) £11.99 cheque number 587, Wiltshire Search and Rescue (donation) £100 cheque number 588. **Action: Clerk to produce spreadsheet showing donations for the year, to help determine next yrs. donations.**

Clerk

(iii) Higher Interest Account – motion was agreed at the last meeting. Letter signed for the bank by Cllr KB and Cllr DB to sanction the change to the higher interest account. Action: Cllr MS to progress with the bank

Cllr MS

9 **Next Full Meeting**

4th November 2019 – all to please note as the floor work is commencing at the Village hall the meeting will take place **at Woodborough School at 7.30pm.**

The meeting closed at 9.03 pm

Future Parish Council Meetings 2019

Monday 4th November 7.30pm Chair Cllr DB

Monday 6th January 2020 7.30pm

Gillian Tatum Clerk to NNPC

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