**Minutes of Parish Council meeting held at Hilcott Village Hall on**

**Monday 17th December 2018 at 7.30 p.m.**

**Present: - Mac McLean (MM), Chairperson, Kate Boulter (KB) Joint Vice Chair, Carolyn Whistler (CW) David Brisker (DB) Joint Vice Chair, Tom Ellen (TE)**

**In attendance: Tracey Pullen (TP), Clerk. No members of the public attended the meeting.**

**The meeting started at 7.35pm**

|  |  |  |
| --- | --- | --- |
| 1 | **Absence apologies and Declaration of interests** No apologies were received, and no interests were declared with any item on the agenda.*.* |  |
| 2 | **Minutes of Parish council meeting 19th November 2018**. Minutes of the meeting were agreed and signed by the Chair. It was agreed that the Chair will summarise agreements which will be clearly minuted and sent to all for agreement – Councillors to respond within 7 days. |  |
| 3 | **Adjournment**. No members of the public attended |  |
| 4 | **Website**  DB proposed that an additional £120 pa be agreed for hosting, support and maintenance (to cover larger uploads). Total cost therefore will be £280 per year. All agreed.  Additional costing to be factored into 2018/2019 budget and ongoing |  |
| 5 | **Village Hall**  Proposed support for survey costs – removed from agenda as anonymous donation received by the Village Hall Trustees. Results to be forwarded to the Council prior to the next meeting | CW (as VH Trustee) |
| 6 | **Proposal to purchase Local Councils Explained** book (£14.99 plus £5 p&p)  Agreed by all - retained by CW and circulated to Councillors | TP |
| 7 | **Planning Application**  18/11506/TCA – wording for response agreed as  *NNPC object to the felling of the trees because as the trees grow near the said power line they can be pruned accordingly. Given that the Parish has lost poplar trees in the vicinity this would further despoil the street scene. Furthermore, it is the policy of NNPC that indigenous trees felled should be replaced on the property*  **Post meeting note – response sent to WCC** | TP |
| 8 | **Military/Civil integration survey**  Response agreed as *NNPC fully supports military integration within the community, but in our small parish none of the questions were relevant.* | All |
|  | Future agenda items - to be included on every agenda  Next meeting to include   * Councillor/clerk communications – proposal from KB, discussion and agreement on the way forward * Bus shelter glass replacement – proposal from DB |  |

**Meeting closed at 8.10**

Tracey Pullen Clerk to NNPC 27/12/2018

[clerk@nnpc.org.uk](mailto:clerk@nnpc.org.uk) 07554 017147